



Ontario
Phragmites
Action

Invasive Phragmites Control Fund

Invasive Phragmites Control Fund Applicant Guide

With support from Ontario's Ministry of Natural Resources (MNR), the Invasive Phragmites Control Fund is seeking proposals for grants to support groups or organizations to implement Phragmites prevention and control activities in Ontario.

The purpose of the Invasive Phragmites Control Fund is to support local on-the-ground action on Phragmites and amplify and expand control activities into a provincial scale, coordinated Phragmites program.

The Fund will support Phragmites projects that range from \$2,500 to \$25,000, with exceptional (e.g. multi-partner, landscape scale collaborations) projects up to \$50,000.

The Invasive Phragmites Control Fund is coordinated by the Invasive Species Centre, through The Ontario Phragmites Action (OPA) program. OPA is an exciting new effort to enhance a coordinated response to invasive Phragmites across Ontario. The program has been made possible thanks to an important new investment from Ontario's Ministry of Natural Resources and is implemented by the Invasive Species Centre, Nature Conservancy of Canada and other key partners.

Key Details and Deadlines

Applications must be submitted electronically using the Good Grants portal by 11:59pm, Friday, January 23, 2026. Incomplete submissions, or submissions received after the deadline will not be accepted.

To submit an application for the Invasive Phragmites Control Fund please click here: [Apply Now!!](#)

Optional live informational webinars will be held on the following dates:

The general information session on the Invasive Phragmites Control Fund will be held on Wednesday, December 3, 2025 at 11:00am EST. [Register Here!!](#)

The focused information session on developing a budget and understanding in-kind contributions, will be held on: Wednesday, December 10, 2025 at 11:00am. EST. [Register Here!!](#)

Both webinars will be recorded and shared on the Invasive Species Centre YouTube page.

All project spending must be completed by Friday, February 6, 2027.

For more information about the Invasive Phragmites Control Fund, please visit:

<https://ontariophragmitesaction.ca/invasive-phragmites-control-fund/>

For any additional questions please contact the Grants Team at grants@invasivespeciescentre.ca

About the Ontario Phragmites Action program

The OPA program seeks to build a more collaborative approach to addressing invasive Phragmites across Ontario. We aim to bring the momentum and lessons learned from Ontario's Phragmites leaders to other parts of the province to advance our regional and provincial approach to Canada's "worst" invasive plant.

To do this OPA continues to support the development of multi-partner groups we refer to as Phragmites Management Area Working Groups (PMAWG). These are collaborative tables that involve municipalities, Indigenous communities, conservation authorities, not-for-profit groups and many others who have an interest and role in reducing the impacts of invasive Phragmites in their communities. OPA aims to continue to grow the number of PMAWGs over time and continues to support these groups with access to key resources to grow their collaborative action on Phragmites. OPA also recognizes that it will take time to grow collaborative action through the establishment of new PMAWGs in many parts of the province and wishes to continue to support existing Phragmites champions through the Invasive Phragmites Control Fund.

IPCF applicants who are interested in joining a PMAWG in their area, or perhaps starting a PMAWG in their community, are asked to contract an OPA Regional Coordinator for more information.

OPA Regional Coordinators:

OPA Region	Coordinator	Contact Info
Central	Terry Rees	terry@terryrees.ca
Northern	Derissa Vincentini	dvincentini@invasivespeciescentre.ca
Eastern	Matt Bolding	m_bolding@ducks.ca
Southern	Kyle Borrowman	kyle.borrowman@natureconservancy.ca

Invasive Phragmites Control Fund Objectives

The Invasive Phragmites Control Fund will support collaborative action in Ontario to:

1. Map and develop integrated collaborative plans to prevent and control invasive Phragmites at scale (e.g., watersheds, municipalities, regions etc.) and consider post-management restoration to prevent re-establishment, and/or
2. Amplify and expand Phragmites control implementation, and/or
3. Address the leading edge and rapid spread of Phragmites, and/or
4. Increase collaboration and coordination, volunteer, and landowner participation & capacity

Funding Priority Activities

Funding for multiple categories may be requested in one application.

1. **Phragmites Mapping, Monitoring and Planning** (e.g. mapping surveys, developing integrated plans for prevention, control and considering post-management restoration to prevent re-establishment, employing a regional approach to planning, consulting fees, budgets, partner engagement, landowner engagement, equipment etc.)
2. **Phragmites Control Implementation** (e.g. follow integrated pest management approach, prevention, spading, physical and mechanical removal, chemical removal, prescribed burns, cutting, rolling, biocontrol, equipment)

3. **Phragmites Innovation** (e.g. advancing the use of innovative prevention and control techniques available for use in Ontario)
4. **Addressing Pathways of Introduction and Spread** Action-oriented projects led by industry or sector-based organizations that reduce the risk of invasive phragmites entering or spreading via human-mediated pathways

Funding Priority Areas

One of the goals of the Invasive Phragmites Control Fund is to support coordinated, province-wide actions to advance landscape-level management and protect Ontario’s natural environment, economy and society from its negative impacts.

The Fund will:

- Encourage projects from Indigenous communities and groups
- Accept proposals from across Ontario
- Additional review points will be given to projects that support key program objectives and:
- Are submitted in coordination with an active Phragmites Management Area working group or similar group that coordinates Phragmites mapping and control
- Occur within Great Lakes coastal wetlands (see Appendix C)

Eligible Applicants

The Fund will support:

- Indigenous governments, communities or organizations
- Municipalities and Conservation Authorities
- Groups or organizations in Ontario including
 - Community Collaboratives
 - Non- profit and charitable organizations

The Fund is unable to support:

- Projects proposed to occur on lands owned by private individuals for personal use only
- Provincial or federal government agencies
- Projects outside Ontario

Applicants working on multiple projects may submit a maximum of two applications, with only one application at the maximum funding request level.

Timeline

Phase	Start	End
Request for proposals	November 17, 2025	January 23, 2026
Successful recipients notified (target date)	After April 1, 2026	
Agreements (target date)	May – June, 2026	
Interim Reporting	October, 2026	
Final project reporting	January, 2027	

Award Terms

The Fund will support Phragmites projects that range from \$2,500 to \$50,000

Award recipients will agree to:

- Consider an integrated approach to Phragmites management
- Use Phragmites best management practices. Projects using one of the following methods will score higher in the review process:
 - Phragmites BMP: Phragmites Best Management Practices [Found Here!](#)
 - Phragmites Technical Bulletin: Phragmites Technical Bulletin [Found Here!](#)
 - Ontario Phragmites Management Regional Plan Guidebook [Found Here!](#)
 - Great Lakes Commission Phragmites Adaptive Management Collaborative: <https://www.greatlakesphragmites.net/pamf/>
- Be responsible for understanding and obtaining any permits or approvals required and assume any liabilities associated with their project. Please be mindful that some Phragmites management activities require permits (i.e., species at risk permits) and special permissions which may add to project times
 - For lands managed by municipalities, townships, conservation authorities, or private landholders, applicants must obtain written confirmation that the proposed work is supported and permitted. This must come from the relevant landowner or managing authority.
 - For work on Indigenous lands, applicants who are not recognized representatives of the relevant governance body (e.g. First Nation’s Land and Resources Office) must provide written confirmation of support from that body. This confirmation—submitted as an email or letter—must acknowledge the proposed work and provide permission to proceed. It may come from the Land and Resources Office, the appropriate governance body, or Chief and Council, depending on the First Nation’s preference.
- Carry out the project as proposed
- Provide project updates, stories, and photos to be used by the Invasive Species Centre to communicate project outcomes and raise awareness about Phragmites in Ontario
- Acknowledge funding in all materials
- Report on specific key performance indicators used to communicate project outcomes to grant funders
- Provide invoices and reports by the reporting deadlines

Key Performance Indicators

To support the evaluation of progress and ensure future funding is available, the following key performance indicators (KPIs) may be requested. A subset of the KPIs listed below can be chosen and will be agreed upon prior to the distribution of funds along with a final reporting template.

KPI	Unit	Description
Number of Jobs Created Please count paid positions created including seasonal, full and part time employees. 0-3 Month Contract: 0.25 FTE 4-6 Month Contract: 0.5 FTE 7-9 Month Contract: 0.75 FTE 10-12 Month Contract: 1.0 FTE Full time permanent employee: 1.0 FTE Part time permanent employee: 0.5 FTE	Number (n)	Total number of paid full and part-time staff working on the project at any time

Volunteers	Number (n)	Total number of volunteers working on the project <ul style="list-style-type: none"> Count each person regardless of hours spent on the project Strong consideration will be given to applicants who demonstrate collaboration with volunteers where appropriate
Volunteer hours	Number (n)	Total number of hours donated <ul style="list-style-type: none"> Total all hours donated by each volunteer on the project
Number of Collaborative Partners	Number (n)	Total number of collaborative partners (see list of eligible applicants) working on the project <ul style="list-style-type: none"> Number of collaborators Number of Indigenous communities
Total Area Mapped (Hectares)	Number (n)	Total area mapped, and amount of Phragmites present in area
Linear Area Mapped, such as shoreline, roadways, etc. (Kilometers)	Number (n)	Total linear area mapped, and amount of Phragmites present in area
Total Area Managed (Hectares)	Number (n)	Total area managed, and amount of Phragmites present in area
Linear Area Managed, such as shoreline, roadways, etc. (Kilometers)	Number (n)	Total linear area managed, and amount of Phragmites present in area
Number of Sites/locations/wetlands mapped	Number (n)	Total of all sites, locations and wetlands mapped.
Number of Sites/locations/wetlands managed	Number (n)	Total of all sites, locations and wetlands managed.
Phragmites plans	Number (n)	Total number of Phragmites prevention and management plans
Online engagements - Total Reach	Number (n)	Total online reach; total all the following: <ul style="list-style-type: none"> Website hits Social media total reach (number of likes, shares, etc.) Email blasts (opens and clicks) Number of resources downloaded
Communications	Number (n)	Various methods of communications used <ul style="list-style-type: none"> Media Coverage (please provide any links) Photos (before, during, after – mandatory requirement)

		<ul style="list-style-type: none"> Videos taken (as much as possible)
Number of Events (Meetings or Workshops)	Number (n)	Total number of organized events
Number of Events (On the ground work)	Number (n)	Total number of attendees at all engagements (inclusive of youth)
Event attendees (Meetings/workshops)	Number (n)	Total number of attendees at all engagements (inclusive of youth)
Event attendees (On the ground events)	Number (n)	Total number of attendees at all engagements (inclusive of youth)
Total Number of Youth Engaged	Number (n)	Total number of youth attendees at all engagements
Total number of Indigenous communities or groups involved	Number (n)	Total number of Indigenous communities or groups involved
Number of Municipalities involved.	Number (n)	Total number of Municipalities involved
Number of Conservation Authorities involved	Number (n)	Total number of Conservation Authorities involved
How many individuals were Trained on Invasive Species? (This can include individuals that are internal or external to the organization, that learned skills related to the identification, monitoring, reporting and/or managing invasive species.)	Number (n)	

Additional KPIs Being Captured:

Who will be the main audience involved in your project?

- Municipalities
- provincial government,
- federal government
- Indigenous communities
- NGOs
- Members of the public
- Youth
- Other

Will new technologies or resources be developed throughout this project?

- Yes
- No

Did your project collect data to help contribute to understanding costs related to invasive species?

- Yes
- No
- Unsure

Will your project provide opportunities to groups that otherwise may not have been able to participate in invasive species work?

- Yes
- No
- Unsure

Additional Contributions

To allow the Invasive Phragmites Control Fund to support as many projects as possible, proponents are required to secure additional funding for their projects, outside of this Fund.

The Invasive Phragmites Control Fund has a formal stacking or proponent **matching requirement of 1:1**, meaning that the amount requested from the Fund needs to be matched by a contribution (which could be a combination of cash or in-kind from proponents, partners, municipal, provincial, federal, or other source). Projects that exceed a 1:1 match ratio will score higher in the review process. Projects proposed by indigenous organizations are encouraged to indicate matching funds where possible and are not required to have a 1:1 match. This cycle, expenses and in-kind contributions will be eligible as of April 1, 2026.

Applicants can report cash contributions and donations in-kind separately. Applicants are asked to indicate if any cash or in-kind contribution has not been secured in the budget table, with a brief indication as to the status of securing that contribution.

To support proponents in considering the wide variety of in-kind contributions eligible for inclusion, please see "Appendix A".

Developing A Budget

Applicants are required to complete a budget table which identifies budget items, the total cost of the project, the cash or in-kind contributions, (e.g., those made by the applicants, other project partners and/or other funders) and funds requested from the Invasive Phragmites Control Fund. When completing the budget, we're also asking that you please indicate a source for any cash or in-kind contributions included.

Download budget table here: [Budget Table Download](#)

As a fund recipient, you will be provided with an Excel file containing a clean budget table similar to the one in the sample budget found on the following page.

Categories	Budget Item	ISAF Funding Request	Matching Contribution: Cas	Matching Contribution: In-Kind	Sources of In-Kind Contributions	Total Project Budget
Salaries and Human Resources	Project coordinator staff time to map/monitor phragmites across 4 municipal parks	500	700	1250	28 hours @ \$25/HR (MERCc included) = \$700.00 Source: Parks and Community Fund 50 hours @ \$25/hr (MERCc included) = \$1,250	2450
Travel and Accomodations	Milage to and from each site	0	75.44	0	0.41/km x 184km = 75.44	75.44
Professional Services	Contractor fee to treat, remove phragmites ; includes staff time and equipment costs. Estimated one day at daily rate	2000	0	0		2000
Equipment and Supplies (Purchase)	Mapping equipment and additional software license	130	0	1200	Two tablets, source: proponent	1330
Equipment and Supplies (Rentals)	Trailer rental for plant material disposal	0	80	0	Trailer rental fee \$80 Source: Parks and Community Fund	80
Communications	Printing temporary signage for public notification	0	0	60	3 signs @ \$20.00 each	60
Administration	10% admin to cover miscellaneous items - printing, banking, etc.	539.54	0	0		539.54
TOTALS:		3169.54	855.44	2510		6534.98

Applicants are asked to use the following budget categories to develop their project budgets (please note some budget categories may have multiple lines):

- Salaries & human resources
- Travel & accommodations
- Professional services
- Equipment & supplies purchase
- Equipment & supplies rental
- Communications
- Administration
- Other (please describe should an expense not fit into an above category)

Salaries & Human Resources: includes wages and mandatory benefits for staff that will be directly involved in the implementation of the project. This includes wages for project managers directly involved in project implementation; project oversight/supervision and accounting are excluded from eligible staff costs.

Travel & Accommodation: may include transportation for meetings or events for project staff, contractors, or meeting/event attendees. Funded amounts must align with the [Ontario Government's Travel, Meal and Hospitality Expense Directive](#). Transportation costs will be by the most practical and economical method. Accommodation may include appropriate/ economical accommodations for meetings or events for project staff, contractors, or meeting/event attendees. Food and beverage may include costs for food or beverages for project staff or contractors during project meetings/events held with the public. Collecting and retaining itemized receipts to verify the expenditure will be required. Funds requested under this budget category may not be used for: non-meal food and beverages; alcohol; meals when the travel period is less than 5 hours; or meals during travel when travel is a part of the regular job duties of the staff or contractor. Please calculate mileage using the government rate of a maximum of \$0. 41 /km for Northern Ontario and \$0.40/km for Southern Ontario.

Professional Services: includes third party costs such as a contractor hired to manage Phragmites, or a consultant hired to complete a survey.

Equipment & Supplies Purchase: includes materials and supplies purchased for the implementation of the project.

Equipment & Supplies Rental: includes materials and supplies rented for the implementation of the project.

Communications: includes costs related to communication of activities directly supported by the Invasive Phragmites Control Fund. The Invasive Phragmites Control Fund funds under this category are not to be utilized for expenses whose primary function is to support education and outreach, rather these funds are to support communication needs to increase on-the-ground impact (e.g., volunteer recruitment).

Administration expenses: includes costs that are part of the normal operations of an applicant's organization, but which can be reasonably attributable to the project. Administration expenses are comprised of disbursements such as postage/courier charges, photocopying charges, office supplies, and financial institution service fees incurred in carrying out the project. Funds may not be used for avoidable financial institution service fees (for example, non-sufficient fund charges). For clarity, administration expenses do not include items such as salary and wages, rent, travel, accommodation, and meal expenses, computers, legal fees, audit fees, engineering fees, and other professional fees.

Legal Authorizations

Applicants are responsible for identifying and obtaining any authorizations required for the project. Projects cannot proceed without obtaining the required authorizations. Note that authorizations (for example, permits or licenses) do not have to be in place to submit your application, but must be in place before any on the groundwork commences. Having authorization in place in advance, if required, may enable your project to start on time.

Liability

The applicant shall be solely liable for any loss, damage or injury to any party resulting from carrying out its project and from its use of knowledge and/or pre-existing know-how.

Recognition

As instructed by the Invasive Species Centre, the successful applicant may be required to acknowledge the receipt of financial assistance from the Government of Ontario and the Invasive Species Centre.

Review Process

All applications are reviewed by a panel of randomly assigned subject matter experts. All submissions are assessed and scored using a predetermined scoring rubric, which includes project feasibility, budget, anticipated activities and project outcomes. All reviewers agree to comply with a conflict of interest policy and identify any conflicts should there be one.

Once the review process has been completed, all applicants will be notified via email, regardless of the outcome for their project. Reviewer feedback may be made available to unsuccessful applicants upon request following the announcement of successful projects.

How to Apply

Interested applicants must complete an online application form by **Friday, January 23, 2026, at 11:59 p.m.**

Fill out the online application: isc.grantplatform.com

Please contact the grants team at grants@invasivespeciescentre.ca to discuss project eligibility and other questions.

APPENDIX A

Considerations for In-Kind Contributions

The following table is provided as a guide to support applicants in understanding what they might include as an in-kind contribution to their proposed project. This list is not comprehensive, so applicants are encouraged to consider any in-kind contributions not mentioned below.

Category	Suggested for your Consideration for In Kind Contribution Calculations
Salaries and Human Resources	Actual salary or wage costs, including MERCs for anyone paid for their contributions to the project. This may include project managers, administrative staff, or other staff contributing to the project.
Volunteers	Value volunteer hours at the hourly equivalent to an employee that performs similar activities or duties
Professional and technical services/contracts	Consulting fees and/or technical expertise directly related to the funded project (e.g., communications professionals, lawyers, Indigenous elders, etc.)
Travel and subsistence costs	Reasonable out-of-pocket travel and subsistence expenses for work that is directly dedicated to the funded project
Equipment, materials and supplies	Donated new and used equipment, material and supplies (e.g., laptops, hand tools, machinery, etc.)
Software, new technologies and databases	Cost of purchasing licenses needed for the project, if not already provided by the institution Development cost of new technologies related to the project
Dissemination of results	Preparation of materials (e.g., digital media) for mass and other audiences Organization of a workshop, seminar, roundtable or public lecture that relates directly to the research project or other funded activities
Use of facilities	Donated meeting rooms, space or facilities for which a fee is usually charged Donated additional office space that may be at the partner's site

APPENDIX B

Application Outline

1. Start Here Tab

- Applicant: Name of individual completing the application
- Category: Invasive Phragmites Control Fund
- Application Name

2. Eligibility Tab

- Will the proposed project occur entirely on lands owned by private individuals for personal use? Yes/No
- Does your project focus on Invasive Phragmites? Yes/No
- Will your project occur in Ontario? Yes/No

3. Applicant Details Tab

- Acknowledgement: The ISC will be using Good Grants to broadcast important and time sensitive information to applicants and recipients. Please be sure to review your account settings in Good Grants to allow emails through the platform. If the individual applying is different than the project lead, please ensure all email updates are forwarded to Project Leads. Failure to do so may result in missing important updates and timelines.
- Project lead: person responsible for implementing the project
- Name of the organization applying
- Phone Number
- Address
- Email Address
- Applicant Profile (50 words or less)
- Choose the geographic area your project will occur in from the list below:
 - Central Ontario:** Durham – Halton Region – Niagara Region -- Muskoka District – Haliburton County --Hastings- Kawartha Lakes – Peterborough County – Northumberland County -- Peel Region – Simcoe County – Toronto – York -- Nipissing District – Parry Sound District
 - Southern Ontario:** Brant County – Bruce County – Chatham–Kent – Dufferin County – Elgin County – Essex County – Grey County – Haldimand County – Hamilton – Huron County – Lambton County – Middlesex County – Norfolk County – Oxford County – Pelee Township – Perth County – Waterloo – Wellington County
 - Eastern Ontario:** Frontenac County – Lanark – Leeds & Grenville – Lennox & Addington – Ottawa – Prescott & Russell – Prince Edward County – Renfrew – Stormont, Dundas & Glengarry
 - Northern Ontario:** Algoma District – Cochrane – Manitoulin – Sudbury – Timiskaming -- Kenora – Rainy River – Thunder Bay
- What municipality and/or First Nation Treaty Lands will your project occur in?
- From time to time, we receive requests from media and elected officials to spotlight current projects. Please provide your provincial riding so that we can notify Members of Provincial Parliament.
- Is this project being submitted in coordination/collaboration with another Invasive Phragmites Control Fund proposal?
 - i. If you select yes to the above question, you will be asked to provide additional details.

How did you hear about the Invasive Phragmites Control Fund?

Eblast from the Invasive Species Centre

Word of mouth from a colleague or contact

Social Media 4) Municipal World

Online ad on a news article

In-person or online event (booth, webinar, etc.)

Other, please describe

4. Project Details Tab

- What is the name of your project?
- Please select the program objectives that apply to your project (please choose all that apply)
 - i. Map and develop integrated collaborative plans to prevent and control invasive Phragmites at scale (e.g., watersheds, municipalities, regions etc.) and plans consider post-management restoration to prevent re-establishment, and/or
 - ii. Amplify and expand Phragmites control implementation in Ontario, and/or
 - iii. Address the leading edge and rapid spread of Phragmites, and/or
 - iv. Increase collaboration and coordination, volunteer, and landowner participation & capacity building
- Choose the Funding Priorities that apply to your project (select all the apply)
 - i. Phragmites Mapping, Monitoring and Planning (e.g. mapping surveys, developing integrated plans for prevention and control, employing a regional approach to planning, consulting fees, budgets, partner engagement, landowner engagement, equipment etc.)
 - ii. Phragmites Control Implementation (e.g. follow integrated pest management approach, prevention, spading, physical and mechanical removal, chemical removal, prescribed burns, cutting, rolling, biocontrol, and post-management restoration to prevent re-establishment, equipment)
 - iii. Phragmites Innovation (e.g. advancing the use of innovative prevention and control techniques available for use in Ontario)
 - iv. Addressing Pathways of Introduction and Spread Action-oriented projects led by industry or sector-based organizations that reduce the risk of invasive phragmites entering or spreading via human-mediated pathways
- Does your project require a Letter of opinion, or permission from a landowner, Indigenous Governing Authority, or other land stewardship body?(Choose one)
 - Yes, we have a Letter of Opinion and permission from the landowner/landholder or Indigenous governing authority.
 - Yes, but we have not obtained permission yet. We have obtained a Letter of Opinion and/or landowner/landholder or Indigenous governing authority permission for another project in the past.
 - Yes, but we have not obtained permissions yet and we have not reached out to the landowner/landholder or Indigenous governing authority.
 - Yes, but we have not obtained permission for this project yet. We have discussed the project with the landowner/landholder or Indigenous governing authority who has given verbal support, and/or we have worked with them on other projects in the past.
 - No

- Does your project require any authorizations, permits, licenses, or other approvals (e.g., for pesticide application, habitat modification to proceed)?
 - Yes, one or more are required for our project
 - I have the permit(s) required (please upload a copy of your permits)
 - I will be obtaining
 - No permit(s) required
- If you answered yes to the previous question, please list the permits/permissions you require and let us know if you have applied for, obtained, or not applied yet. Please also indicate if you or project partners have successfully obtained similar permits in the past. (e.g., DFO SAR permit, applied for)
- What is the purpose and objective of your project?
- What will you be doing as part of your initiative?
- Where will the work be completed?
- How will you do the work – please reference Best Management Practices, existing resources or other guidance that you will be using as part of your initiative. Emphasize and reference the use of existing content and materials such as signs and factsheets and other communications materials.
- What is your project plan and timeline? Please break your project down into phases if this will help improve clarity.
- Is your application part of a multi-year project?
- Who will you be working with on this project? List partners and their roles and whether you have confirmed their involvement.
- Short Description (25 words or less): Provide a concise summary of your project. This summary will be used for various communications materials such as social media and the ISC website.
- Have you received previous funding from the Invasive Species Centre and/or Ontario Phragmites Action program?
 - If you answer yes to this question, you will be asked to provide additional details.

5. KPI Tab

- Expected Outcomes (250 words or less) 1. Please describe the expected qualitative outcomes of your work. Quantify outcomes by including estimates for as many of the key performance indicators as appropriate from the list below. Add additional KPIs and summary text as needed Please confirm overall funding request from the IPCF:

KPI	Unit	Description
Number of Jobs Created Please count paid positions created including seasonal, full and part time employees. 0-3 Month Contract: 0.25 FTE 4-6 Month Contract: 0.5 FTE 7-9 Month Contract: 0.75 FTE 10-12 Month Contract: 1.0 FTE Full time permanent employee: 1.0 FTE Part time permanent employee: 0.5 FTE	Number (n)	Total number of paid full and part-time staff working on the project at any time
Volunteers	Number (n)	Total number of volunteers working on the project

		<ul style="list-style-type: none"> Count each person regardless of hours spent on the project Strong consideration will be given to applicants who demonstrate collaboration with volunteers where appropriate
Volunteer hours	Number (n)	Total number of hours donated <ul style="list-style-type: none"> Total all hours donated by each volunteer on the project
Number of Collaborative Partners	Number (n)	Total number of collaborative partners (see list of eligible applicants) working on the project <ul style="list-style-type: none"> Number of collaborators Number of Indigenous communities
Total Area Mapped (Hectares)	Number (n)	Total area mapped, and amount of Phragmites present in area
Linear Area Mapped, such as shoreline, roadways, etc. (Kilometers)	Number (n)	Total linear area mapped, and amount of Phragmites present in area
Total Area Managed (Hectares)	Number (n)	Total area managed, and amount of Phragmites present in area
Linear Area Managed, such as shoreline, roadways, etc. (Kilometers))	Number (n)	Total linear area managed, and amount of Phragmites present in area
Number of Sites/locations/wetlands mapped	Number (n)	Total of all sites, locations and wetlands mapped.
Number of Sites/locations/wetlands managed	Number (n)	Total of all sites, locations and wetlands managed.
Phragmites plans	Number (n)	Total number of Phragmites prevention and management plans
Online engagements - Total Reach	Number (n)	Total online reach; total all the following: <ul style="list-style-type: none"> Website hits Social media total reach (number of likes, shares, etc.) Email blasts (opens and clicks) Number of resources downloaded
Communications	Number (n)	Various methods of communications used <ul style="list-style-type: none"> Media Coverage (please provide any links) Photos (before, during, after – mandatory requirement) Videos taken (as much as possible)

Number of Events (Meetings or Workshops)	Number (n)	Total number of organized events
Number of Events (On the ground work)	Number (n)	Total number of attendees at all engagements (inclusive of youth)
Event attendees (Meetings/workshops)	Number (n)	Total number of attendees at all engagements (inclusive of youth)
Event attendees (On the ground events)	Number (n)	Total number of attendees at all engagements (inclusive of youth)
Total Number of Youth Engaged	Number (n)	Total number of youth attendees at all engagements
Total number of Indigenous communities or groups involved	Number (n)	Total number of Indigenous communities or groups involved
Number of Municipalities involved.	Number (n)	Total number of Municipalities involved
Number of Conservation Authorities involved	Number (n)	Total number of Conservation Authorities involved
How many individuals were Trained on Invasive Species? (This can include individuals that are internal or external to the organization, that learned skills related to the identification, monitoring, reporting and/or managing invasive species.)	Number (n)	

- Who will be the main audience involved in your project?
 - Municipalities
 - Provincial government,
 - Federal government
 - Indigenous communities
 - NGOs
 - Members of the public
 - Youth
 - Other

- Will new technologies or resources be developed throughout this project?
 - Yes
 - No

- Did your project collect data to help contribute to understanding costs related to invasive species?
 - Yes
 - No
 - Unsure

- Will your project provide opportunities to groups that otherwise may not have been able to participate in invasive species work?
 - Yes
 - No
 - Unsure

6. Budget Table

The table below is for example purposes only, and an Excel file containing a budget table can be found at the following link: [Budget Table Download](#)

Please note, this file is READ ONLY and you will need to download a local copy to edit the file. Please also rename the file to include your application number and/or organization's name. Once you have completed the budget table, you will be able to upload the Excel file directly into Good Grants as part of your submitted application.

Budget table similar to what you will see in the Excel File:

Categories	Budget Item	IPCF Funding Ask	Applicant Contribution (Cash)	Applicant Contribution (In-Kind)	Source(s) of In-Kind & Cash Contributions	Project Total
Salaries and Human Resources						
Travel and Accommodations						
Professional Services						
Equipment and Supplies (Purchase)						
Equipment and Supplies (Rentals)						
Communications						
Administration						

7. Optional Attachments Tab

- Please upload copies of any licenses, letters of permission, or permits here.
- The submission of additional information is completely optional and will not affect your eligibility should you not have additional files to add.
- This feature will allow groups or organizations the option of submitting supplemental information that may further explain their project objectives or may not fit into other areas of the application.

APPENDIX C

Map of Great Lakes Coastal Wetlands

